

District 5130 Board of Directors Meeting

Fairfield Inn
Ukiah
May 9th 2015

MINUTES

Welcome - DG Kevin Eisenberg

The District Meeting was brought to order by Kevin Eisenberg at 9:00 a.m.
Present: PDG Helaine Campbell , PDG Michael Juric ,DGE Erin Dunn DGN Wulff Reinhold, DGD Bob Rogers, Leonard LaBranche, Kim McDonald. Visiting: Valerie Hulseley, Barbara Barney, Barbara Spangler, Earl Myers.

Meeting Minutes for the February 21st Meeting: Wulff moved to approve the minutes, Michael 2nd, Approved.

Meeting Minutes for April 26th Meeting: Erin moved to approve the minutes, Bob 2nd, Approved.

Finance Report : Leonard LaBranche , see attached finance report.
Thank you Leonard for your service as District Treasurer.

Michael made a motion to add an Agenda Item, Erin 2nd, approved: Analysis of District Budget and Anticipated District Needs.

Next Board Agenda will reflect an item on District Budget & Reserves needs. Barbara and Leonard will bring back a report. Wulff moved to approve, Michael 2nd, approved.

DGND – Bob Rogers Report

Description of District Jobs: This will be discussed at the GL Meeting.

DGN – Wulff Reinhold Report

Wulff has the contract to be signed and deposit check need for District Conference 2017 at the Hyatt Regency Lake Tahoe Resort. Michael moved to approve the \$1500 advance, Kevin 2nd, approved. Kevin authorized Wulff to sign the contract as Designee.

DGE – Erin Dunn Report

See attached Budget for Erin's year.
Dates for Next Year's Board Meetings:
August 15th
November 21st
February 20th
May 21st

DG - Kevin Eisenberg Report:

Report on Conference, 300 people attended.

Bylaws attached.

Timeline for Governor Selection: Michael will put a plan together and get it out to the Board- Date December 12th.

Treasure Report 2016- Barbara Barney:

Resolution for address see attached. Mike moved to approve the Resolution, Bob 2nd, approved.

Resolution for new signers on the District Simplified Grant, see attached. Bob moved to approve the Resolution, Erin 2nd, approved.

Resolution for new signers on the Business Interest Maximizer account and Business Interest Checking account, see attached. Bob moved to approve the Resolution, Helaine 2nd, approved.

Resolution for new signers on the Merchant account, see attached. Erin moved to approve the Resolution, Helaine 2nd, approved.

Budget Approvals 2016-2017:

Interact Conference 2016-2017 see attached: Helaine moved to approve the budget, Mike 2nd, approved.

Ryla 2016-2017 see attached: Erin moved to approve the budget, Helaine 2nd, approved.

Youth Exchange 2016-2017 see attached: Mike moved to approve the budget, Erin 2nd, approved.

Micheal moved to adjourn the meeting at 11:45, Erin 2nd, approved.

Resolution of the Board of Directors

Rotary District 5130

It is hereby resolved by a vote of the Board of Directors that the address for all Rotary District 5130 financial information (including but not limited to bills, invoices, bank notifications, credit card information, tax returns) shall be changed to the address of the District Treasurer, Barbara Barney effective July 1, 2015.

The new address is:

Rotary District 5130

P O Box 1535, Sebastopol, CA 95473

Attest:

Date: May 9, 2015


Kim McDonald, District Secretary

5 Ayes

0 No

0 Abstain

Resolution of the Board of Directors

Rotary District 5130

It is hereby resolved by a vote of the Board of Directors that the authorized signatories for the following District's bank accounts at Exchange Bank be changed effective July 1, 2015:

Account 1020030795 District Simplified Grant

New signatories for account:

Barbara Barney

Erin Dunn

Wulff Reinhold

Charles R. Roberts

Signatories to be removed from both accounts:

Leonard LaBranche

Maureen Merrill

C Edward Turner

Number of signatures required: 2

It is also hereby resolved that Barbara Barney is designated Administrator for on-line banking.

The new address for both accounts is P O Box 1535, Sebastopol, CA 95473

Attest:

Date: May 9, 2015



Kim McDonald, District Secretary

5 Ayes

0 No

0 Abstain

Resolution of the Board of Directors

Rotary District 5130

It is hereby resolved by a vote of the Board of Directors that the authorized signatories for the following District's bank accounts at Bank of America be changed effective July 1, 2015:

Account 0018 1087 0444 Business Interest Maximizer

Account 0018 1086 7895 Business Interest Checking

New signatories for both accounts:

Barbara Barney

Erin Dunn

Wulff Reinhold

Charles R. Roberts

Signatories to be removed from both accounts:

Leonard LaBranche

Jim Flamson

Erna Stevenson

Number of signatures required 1

It is also hereby resolved that Barbara Barney is designated Administrator for on-line banking.

The new address for both accounts is P O Box 1535, Sebastopol, CA 95473

Attest:

Date: May 9, 2015


Kim McDonald, District Secretary

5 Ayes

0 No

0 Abstain

Resolution of the Board of Directors

Rotary District 5130

It is hereby resolved by a vote of the Board of Directors that the authorized signatories for the following District's bank accounts at Exchange Bank be changed effective July 1, 2015:

Account 1020029755 Merchant account

New signatories for account:

Barbara Barney

Erin Dunn

Wulff Reinhold

Charles R. Roberts

Signatories to be removed from both accounts:

Leonard LaBranche

Maureen Merrill

C Edward Turner

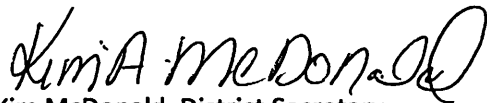
Number of signatures required: 1

It is also hereby resolved that Barbara Barney is designated Administrator for on-line banking.

The new address for both accounts is P O Box 1535, Sebastopol, CA 95473

Attest:

Date: May 9, 2015



Kim McDonald, District Secretary

5 Ayes

0 No

0 Abstain

**Proposed DGE Budget
2015-2016**

	Actual	Approved Budget	Under / (Over) Budget	Former Budget	Δ
INCOME					
District Reserve Advances			\$ -		
DGE District Reserve Advances			\$ -	\$ 29,900.00	\$ 29,900.00
Total District Reserve Advances			\$ -	\$ 29,900.00	\$ 29,900.00
TOTAL INCOME			\$ -	\$ 29,900.00	\$ 29,900.00
Gross Profit			\$ -	\$ 29,900.00	\$ 29,900.00
EXPENSES					
Total Expenses			\$ -		
Net Operating Income			\$ -		\$ -
Other Expenses					
From District Reserves					
DGE Expense	\$ -	\$ 32,100.00	\$ 32,100.00	\$ 29,900.00	\$ (2,200.00)
Business Cards / Photo					
		\$ 500.00		\$ -	\$ (500.00)
GETS & Zone Institute - Waikoloa Village, HI					
GETS		\$ 6,800.00	\$ 6,800.00	\$ 3,500.00	\$ (3,300.00)
Zone					
Travel		\$ -	\$ -	\$ -	\$ -
Next Zone Pre-Registration (Governor Year)		\$ 400.00	\$ 400.00		
Pre-PETS, AG Training, PE Workshops					
		\$ 4,300.00		\$ 4,300.00	
Membership Seminar					
		\$ 1,200.00		\$ 1,200.00	
PETS					
PETS Registration, Meals, Lodging	\$ -	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ -
PETS Planning Meeting	\$ -			\$ -	\$ -
International Convention, Seoul, Korea					
		\$ 5,500.00	\$ 5,500.00	\$ 2,250.00	\$ (3,250.00)
District Training Assembly					
		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
District Conference - Napa					
		\$ 800.00	\$ 800.00	\$ 800.00	\$ -

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 03/18/15
 Accrual Basis

**Rotary Dist. 5130 Youth Exchange
 Profit & Loss Budget Overview
 July 2015 through June 2016**

	<u>Total Winter Ori... (Class) Jul '15 - Jun 16</u>	<u>District Confere... (Class) Jul '15 - Jun 16</u>	<u>ROTEX (Class) Jul '15 - Jun 16</u>	<u>Total Class Jul '15 - Jun 16</u>	<u>TOTAL Jul '15 - Jun 16</u>
Ordinary Income/Expense					
Income					
Grants <i>(From DISTRICT)</i>				2,500.00	2,500.00
Outbd. Application Fees				7,750.00	7,750.00
Reimbursements to District					
District Conference fees Collec		6,000.00		6,000.00	6,000.00
Insurance - Inbound				8,655.00	8,655.00
Pins				180.00	180.00
Total Reimbursements to District		6,000.00		14,835.00	14,835.00
San Francisco Trip Fees Coll.				3,000.00	3,000.00
Summer In-Orientation Fees				5,250.00	5,250.00
Winter/Sprg Out-Orientation Fees	5,000.00			5,000.00	5,000.00
Total Income	5,000.00	6,000.00		38,335.00	38,335.00
Expense					
Bank Service Charges				30.00	30.00
Board Meeting					
Refreshments				114.43	114.43
Total Board Meeting				114.43	114.43
Conferences/Training				2,000.00	2,000.00
Insurance - Student				8,655.00	8,655.00
Miscellaneous				292.55	292.55
Postage and Delivery				832.36	832.36
Printing and Reproduction		614.12		1,247.74	1,247.74
Professional Fees					
Live Scan Fees				889.40	889.40
Web Admin				57.57	57.57
Total Professional Fees				946.97	946.97
Quarterly Events					
Activities	3,500.00			3,500.00	3,500.00
Lodging	500.00	500.00		2,129.44	2,129.44
Meals	1,244.43	5,350.34		8,450.22	8,450.22
Raft Trip				3,444.00	3,444.00
Travel		28.00		1,608.00	1,608.00
Total Quarterly Events	5,244.43	5,878.34		19,131.66	19,131.66
Reimbursement of Income					
Rebound Debrief Refund				1,800.00	1,800.00
Total Reimbursement of Income				1,800.00	1,800.00

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**Rotary Dist. 5130 Youth Exchange
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Supplies				220.96	220.96
Awards		145.83		145.83	145.83
Intl.Flags		9.50		25.70	25.70
Office			75.68	75.68	75.68
Pins	75.04			153.07	153.07
Prizes				554.06	554.06
Supplies - Other					
Total Supplies	<u>75.04</u>	<u>155.33</u>	<u>75.68</u>	<u>1,175.30</u>	<u>1,175.30</u>
WESSEX Memb. Dues				<u>1,548.80</u>	<u>1,548.80</u>
Total Expense	<u>5,319.47</u>	<u>6,647.79</u>	<u>75.68</u>	<u>37,774.81</u>	<u>37,774.81</u>
Net Ordinary Income	<u>-319.47</u>	<u>-647.79</u>	<u>-75.68</u>	<u>560.19</u>	<u>560.19</u>
Net Income	<u><u>-319.47</u></u>	<u><u>-647.79</u></u>	<u><u>-75.68</u></u>	<u><u>560.19</u></u>	<u><u>560.19</u></u>